

MINUTES
Floyd County Solid Waste District
Board of Directors Meeting
July 16, 2024

Call to Order and Roll Call

Meeting called to order at 4:34 p.m. by Jason Sharp

Present

Jason Sharp, Brad Striegel, John Schellenberger, Al Knable, Brandon Hopf

Absent

Adam Dickey, Jeff Gahan

Attending

Rick Fox (County Attorney), David Watson (Operations Manager), Scott Stewart (Director), David Isaacs (Community Member)

Approval of Minutes

Mr. Sharp called for a motion to approve the May 21 minutes as submitted. Dr. Knable moved to approve the minutes. Mr. Schellenberger seconded. Motion carried without descent.

Approval of Claims

Mr. Sharp called for a motion to approve the June Register of Claims as submitted (which were provisionally approved by the President and Vice President in June). Dr. Knable moved to approve the June Register of Claims. Mr. Striegel seconded. Motion carried without descent.

Approval of Claims

Mr. Sharp called for a motion to approve the Special Register of Claims January-April as submitted. Dr. Knable moved to approve the Special Register of Claims January-April. Mr. Schellenberger seconded. Motion carried without descent.

Approval of Claims

Mr. Sharp called for a motion to approve the July Register of Claims as submitted. Mr. Striegel moved to approve the July Register of Claims. Dr. Knable seconded. Motion carried without descent.

Approval of Resolution

Mr. Sharp called for a motion to approve the Resolution 2024-01 with Amended Exhibit A to include new vendors on the approved vendor list, as submitted in the packet. The purpose of this resolution is to allow Solid Waste to make payments to vendors on the approved list during the off cycle month when there is not a board meeting. Dr. Knable moved a motion to approve the revised vendor list Amended Exhibit A. Mr. Striegel seconded. Motion carried without descent.

DIRECTOR'S REPORT

Marketing & Communications

- o The Website Analytics documented 747 total users, which included 727 new users in June.
- o Education Initiative Status: This is on hold for summer break. We will resume in the fall. In spring 2024 we served 347 students with 48 lessons on recycling.

Operations & Initiatives

- June Dashboard
 - The June Dashboard in the packet noted 4,746 recycling patrons in June; 121,793 pounds were recorded for the month as well.
- IDEM Site Inspection June 25 Results
 - Concern noted about the drains in the sloped driveway and stairwells in the old county home.
 - Asked us to cover the televisions stored outside with tarps.
 - We need to add plugs to drain holes in dumpsters.
 - We need to add signage directing folks to spill kit in nearby building or add 5-gallon bucket of kitty litter.
 - We need a secondary containment for used oil in back corner of shed.
 - We need to clear out empty barrels or put in HHW containment building.
 - We need to label empty containers as empty.
 - The Operations Manager will address these issues by July 31.
- Annex Security Breach
 - On July 1, our transport manager arrived at 4:30 a.m. and discovered two people inside the fence in our parking lot. Once they were spotted, they ran and jumped the fence to exit the property towards the fire station.
- HHW Update
 - Mr. Stewart sent a letter via email to INTECH on 6/25/24 outlining the issues experienced in February, March, and April, recommending that the district split the \$10,000 cost of the testing and removal of the unknown substances. INTECH immediately acknowledged the email indicating they would take it under advisement. We have yet to receive their formal response.
- Purdue Clean Sweep Pesticides Collection will be August 20 in Daviess County.
 - We will take our pesticides there for recycling.
- IDEM Recycling Market Development Program Grant Implementation- noting two changes:
 - The original grant identified 13 neighborhoods that would be served directly by scheduled days/hours in our effort to increase participation and volume. Upon further review, we will now focus on 5 neighborhoods and additionally create 4 hubs (Edwardsville, Georgetown, Floyds Knobs, Charlestown Road) to service a total of 37 neighborhoods. We believe this will significantly fuel this initiative, which is designed to accelerate our pace towards the goal of recycling 50% of household trash by 2030. This grant is a test for one year.
 - The delivery of new equipment ordered via the grant has been delayed. This includes:
 - Trailer and Open Top Bin
 - Pro-Tainer Pro-Gravity Recycling Trailer
 - We expect delivery by the end of July.
 - We have already received the "Big Tex" Open Top Bin purchased in Clarksville.
 - Recall the District's 50% share of the purchases was encumbered at the end of last year.
 - Communications planning for the Community Outreach & Education effort is underway and began this month.
- IDEM Community Recycling Grant Program Implementation
 - The baler was delivered and installed on May 10. The next steps are to host a detailed operations and safety instruction of the team prior to its activation.
 - Baler Grant (\$23,000); Actual cost \$24,650; Reimbursement filed \$17,625 (this was received via ACH on 6/20/24). Our contribution is \$7,025.
 - Education materials are under development by Laura Riggle (\$10,000)
 - IDEM match = \$7,500 (75%). Our share is \$2,500 for the education materials.

Smurfit-Westrock

- Westrock municipal recycling facility partner has merged with Jefferson Smurfit. They are now Smurfit Westrock. We hosted their team last Tuesday. They confirmed the following:
 - They understand our aim is to have primarily Baled cardboard. Our current rebate for loose cardboard is \$75/ton.
 - Baled cardboard is High Side of the Southeast Market minus \$15, so for July the High Side is \$120/ton, making our rebate \$105/ton. This rate is market dependent each month.
 - The fee to pick up our baled OCC will be \$125 per pick up, \$25 less than originally quoted.
 - We can double stack the bales in our shed to maximize on storage and pick up loads. There is a 10-ton weight limit.
 - They confirmed that they would charge \$600/ton for E-Waste. They charge more for the Tube TV's at approximately \$1200/ton. We are evaluating this item.

Budget/ Financials

- Board Action: 2025 Budget
 - Total Budget \$515,976. This is less than original estimate in June of 520,243. For 2025, \$515,976 is 11% less than the budget originally approved for 2024, and 2% less than the amended 2024 budget of \$529,234. Mr. Stewart is asking for board approval today with the understanding that we will work with the board president/vice president to lessen the impact on the county budget and therefore may have to amend the budget at a later date.
 - 2% COLA
 - 2% FICA
- Projected Revenue
 - \$400,000 EDIT
 - \$16,584 CAGIT
 - \$80,000 Earned Income
 - \$19,392 Other
- Total Expenditures YTD @ 99.01%, as per the June Financial statement
- Line items watch list (actual vs. budget)
 - Transporters at 111.36%
 - Repairs & Maintenance at 128.91%, up from 123.53% in May
 - Recycling Services at 105.08%, down from 120.50% in May
 - Fuel at 121.68%, down from 130.06% in May
- Mid-year cash review with Monroe Shine shows spending projections are on track
- Mr. Sharp called for a motion to approve the 2025 budget. Mr. Schellenberger moved to approve the 2025 budget as submitted. Mr. Striegel seconded. The motion carried without descent.

Staffing

- Jessica Krol, transporter, will be leaving 7/25/24. We will hold for now on replacing her. The Retired Senior Volunteer Program (RSVP) has volunteers who are willing to help us. We will explore how they might help supplement our team, especially with the neighborhood outreach project.
- Mr. Stewart will be resigning from his role as director of Floyd County Solid Waste effective no later than 9/27/24, to take time to spend with his family. Mr. Stewart recommends the board form a committee to appoint the new director and discuss the leadership structure. The board did not

immediately form a committee. Mr. Sharp indicated he would like to speak with HR first and review the job description of this role.

Public Input

None

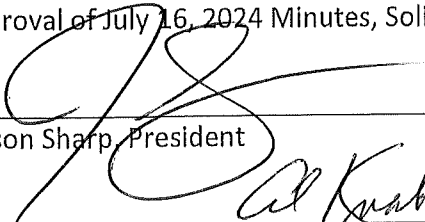
Adjournment

At Mr. Sharp's request, Mr. Striegel moved to adjourn at 5:15 p.m., and Mr. Schellenberger seconded. All approved. Motion carried, meeting adjourned.

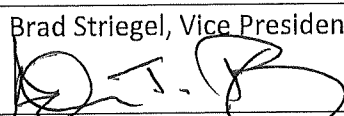
NEXT BOARD MEETING: September 17, 2024 at 4:30 p.m.-5:30 p.m.

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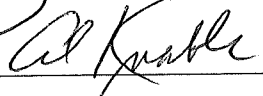
Approval of July 16, 2024 Minutes, Solid Waste District Board of Directors Meeting:




Jason Sharp, President



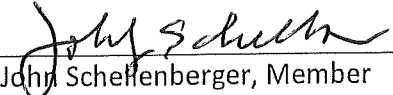
Brad Striegel, Vice President



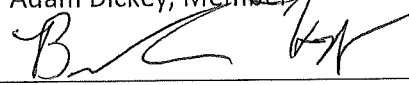
Al Knable, Member



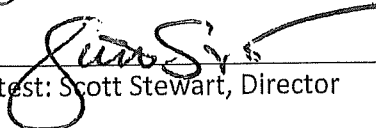
Adam Dickey, Member



John Schellenberger, Member



Brandon Hopf, Member



Attest: Scott Stewart, Director