

**MINUTES**  
**Floyd County Solid Waste District**  
**Board of Directors Meeting**  
**March 21, 2023**

**Call to Order & Roll Call**

Meeting called to order at 4:32 p.m. by Brad Striegel.

**Present:**

Brad Striegel, Al Knable, John Schellenberger, Brandon Hopf, Tim Kamer, Adam Dickey

**Absent:** Jeff Gahan

**Attending:**

Rick Fox, (County Attorney), David Isaacs, (Community Member), Dave Watson, (Operations Manager), David Massengill, (Recycling Transporter)

**Approval of February 21 Minutes**

Mr. Striegel called for a motion regarding the February 21 minutes. Mr. Knable moved to approve. Mr. Kamer seconded. All Approved/ Exception: Mr. Hopf abstained from voting since he was not in attendance of the February meeting. Motion carried.

**Approval of March 21 Claims**

Mr. Striegel called for a motion to approve the March claims as submitted. Mr. Kamer moved to approve. Mr. Knable seconded. All approved. Motion carried.

**Director's Report**

▪ **Marketing & Communications**

- Website Analytics- Mr. Stewart summarized the website traffic. In February there were 532 users and 1601 views. The objective of the website is to build our brand and increase users.
- Waterstep- Mr. Stewart expressed thanks to Mr. Schellenberger and Mr. Knable for coming to The New Albany Tribune photo shoot for the Waterstep Program at the Annex location. The Waterstep

Program began March 15, and the News & Tribune article was published on March 18.

▪ **Media Coverage/Customer Communication**

- Debbie Cobb, wrote a letter to The News & Tribune concerning her lost BMV registration thought to have been placed in her recycling by mistake. Her letter thanked Dave Watson, Operations Manager, who crawled into the recycling bin to search for her lost paperwork. Ms. Cobb did eventually find the missing item in her vehicle.
- Carolyn Carter, called to say thanks to the team at Galena for their fine work, noting how friendly and helpful our team is.

▪ **Personnel**

- Total headcount is at 16.
- Mr. Stewart introduced Dave Massengill, Recycle Transporter to the Board.
- Our new Administrative Assistant is here.
- Tom Quinkert, Recycle Operator began working on March 17.

▪ **Budget/Financial**

- Our HHW vendor, Invironmental Technologies, has notified us of an 8% increase effective April 1, 2023.
- For 2024, Mr. Stewart hopes to keep the budget mostly flat, taking into consideration increases such as potential salary increases, etc.
- Currently, corrugated cardboard earns \$0 revenue unless it is baled. Dave Watson, Operations Manager, continues to research ways to reduce costs, including looking to test with River Metals with E-Waste.
- Monthly Report and Bank Statement are included in packet.
- Credit Card - Mr. Stewart reported we did procure one debit card from Indiana Members Credit Union to be used for business transactions. The card is in the name of Brad Striegel as a signatory on the account. The card will be used primarily by Dave Watson, Operations Manager.

▪ **Operations & Initiatives**

- Dashboard - the February traffic counts are attached.
  - Volume: 62 tons/124,940 Lbs.
  - Traffic: Annex (2559), Galena (1364) total: 3923
- Grants – We are applying to the Caesars and Legacy Foundations for funds to buy a Pro-Tilt trailer (Caesars), a 1-ton truck and trailer with a box, and a forklift (Legacy).
  - It was suggested we could consider asking community businesses if they are reducing their inventory and would have a forklift to donate.
  - Mr. Stewart will look for additional grant opportunities to fund a baler.
- Signs - Markland Signs quoted \$7K for an aluminum framed signage system which included the ability to rotate and store extra signs. The cost is too high. Instead, we will work towards obtaining two, 4x8 stationary signs for the Annex and Galena. It was suggested to consider small yard signs posted along the driveway as customers pull into the property. Mr. Stewart plans to finalize the signage plan in the next 48 hours.
- Medical Waste - We have had multiple instances of customers leaving medical waste in the recycling bins, some with address labels on the packaging. Following Attorney Rick Fox’s recommendation, we will ask the Sheriff’s Department for assistance. Mr. Knable requested an assessment of relevant penalties to ensure proper consequences to this practice are in place.
- Site upgrade – Acquiring a baler for the Annex for processing corrugated cardboard makes sense. A building to store it would be required. Installing a water line at the Annex has been a long-term need as well. Mr. Stewart requested a subcommittee of two board members to review the options. Mr. Schellenberger and Mr. Dickey volunteered.
- Baptist Health Floyd Recycling - Mr. Stewart and Mr. Dave Watson are working to reconnect with Baptist Floyd regarding the potential of a recycling partnership.
- HHW training- Mr. Stewart and two recycling operators will attend HHW training on April 5<sup>th</sup> by the Hamilton County SWMD in Noblesville, Indiana.

- Board Meeting Schedule - Mr. Stewart has learned from other county solid waste directors that many of their boards are meeting bi-monthly. After discussing with Attorney Rick Fox, Mr. Stewart recommended our board consider an alternate schedule for the rest of 2023 to determine if it makes sense and if so, be adopted permanently in 2024.
  - The recommended schedule for the remaining year is to hold meetings in April, June, July, September, and November. If approved, the board would adopt the following schedule in 2024: January, March, May, July, September, and November.
  - The Board President and Vice President would have the ability to approve claims provisionally and sign checks on a monthly basis. These claims would be presented at the next regularly scheduled meeting for full board approval. Mr. Stewart would also send monthly updates to the board during the off months.
  - Mr. Striegel requested a motion to approve the new board meeting schedule. Mr. Knable moved a motion to approve. Mr. Schellenberger seconded. All approved. Motion carried.
  - Mr. Stewart will work with Mr. Fox to prepare the appropriate resolution to support the modified schedule.

### **Public Input**

Mr. Striegel asked for public comments. David Isaacs, community member from Edwardsville, presented the following comments concerning the Floyd County Government Website and Portal:

- On the county portal, the list of public meetings excludes Solid Waste.
- There is a calendar that currently shows two meetings (Commissioners and Redevelopment) but Solid Waste is missing.
- Under the Recent/Upcoming Meetings sections, Solid Waste is on there.
- On the website, it would be nice to include Annual Reports.
- It would be nice to be able to view the minutes from previous meetings.
- Mr. Striegel reported all of these suggestions are easy fixes and will follow-up.

**Adjournment**

At Mr. Striegel’s request, Mr. Schellenberger moved to adjourn at 5:06 p.m.; Mr. Kamer seconded. All approved. Motion carried.

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Approval of March 21, 2023 Minutes, Solid Waste District Board of Directors Meeting:

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Brad Striegel, President

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John Schellenberger, Vice President

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Al Knable, Member

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Adam Dickey, Member

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Tim Kamer, Member

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Brandon Hopf, Member

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Attest: Scott Stewart, Director