

**MINUTES**  
**Floyd County Solid Waste District**  
**Board of Directors Meeting**  
**February 18, 2025**

**Call to Order and Roll Call**

Meeting called to order at 4:30 p.m. by Jason Sharp

**Present**

Jason Sharp, Frank Loop, Al Knable, Dale Bagshaw, Adam Dickey, Brandon Hopf

**Absent**

Jeff Gahan

**Attending**

Kristi Fox (County Attorney), David Massengill, (Director), Marin Kernen (Chief Administrative Officer), Laura Riggle (Education Manager), David Isaacs (Community Member).

**Approval of Minutes**

Mr. Sharp called for a motion to approve the January 21 minutes as submitted. Dr. Knable moved to approve the January minutes. Mr. Bagshaw seconded. All approved with exception of Adam Dickey and Brandon Hopf who abstained. Motion carried.

**Approval of Claims**

Mr. Sharp called for a motion to approve the February claims as submitted. Dr. Knable moved to approve the February claims. Mr. Dickey seconded. Motion carried without dissent.

**Approval of Claims**

Mr. Sharp called for a motion to approve the Special February Register of Claims as submitted. Mr. Dickey moved to approve the Special February Register of Claims. Dr. Knable seconded. Motion carried without dissent.

**Approval of Resolution**

Mr. Sharp called for a motion to approve the Resolution 2025-02 with Amended Exhibit A to include new vendors on the approved vendor list, as submitted in the packet. The purpose of this resolution is to allow Solid Waste to make payments to vendors on the approved list during the off-cycle month when there is not a board meeting, with provisional approval given by the board president and vice president. Mr. Dickey moved a motion to approve the revised vendor list Amended Exhibit A. Mr. Hopf seconded. Motion carried without dissent.

**DIRECTOR'S REPORT**

**Marketing & Communications**

- The Website Analytics documented 1,300 total users, with 1,200 new users in January.
- Our text alert subscription program is currently sitting at 177 followers.
- RFC Facebook page currently has 236 followers and has been steadily growing since the bin promotion.

- RFC Instagram page is currently sitting at 22 followers.
- RFC has been utilizing the Jeffersonville Public Library Makerspace to create signage and stickers. We created some signs to post regarding illegal dumping. After the weather closures, we noticed an issue with patrons leaving items while the facility is closed, and a patron was caught on video at the Galena location breaking into a locked dumpster and leaving non-recyclable items. We are hoping the signage will help deter this issue. We were unable to proceed with any legal action without the signage being posted.

### **Operations & Initiatives**

- January Dashboard 2025
  - Traffic count was 4,198 for January. This was an increase from last year by 71 patrons.
  - For volume, 154,306 pounds were recorded for the month of January.
  - Inclement weather has caused operational closures from January 7-10 and January 21-22. We also have had some illness amongst our employees which made scheduling a challenge.
- Equipment and Building Overview
  - We have shipped 56 bales of cardboard YTD. We are baling 100% of cardboard received at the Annex and most of the cardboard from Galena.
  - We are pursuing to get the fire hydrant at the annex back up and running.
  - We are pursuing the widening of the doors in the baler building to 10 feet to accommodate the backing of trailers for unloading cardboard.
  - We continue to monitor our aging fleet. We currently have 6 vehicles and 19 transport trailers/containers. One repair bill can cause us to go over budget for the month on repairs/maintenance.
- Education
  - We were unable to visit the schools due to severe weather in January causing school closures.
  - Purchases for the education portion of the CRGP Grant were effective.
- Special Projects
  - We are partnering with Hope Southern Indiana to collect non-perishable food items.
  - We are working on a 2025 Dog Calendar to feature the pets of our many patrons who come with their owners to recycle.
  - We submitted the application for the IDEM Waste Tire Grant. IDEM indicated we would be selected for the grant and are in the process of submitting required paperwork.
  - We are pursuing a partnership with Northside Christian Church to have a recycling trailer in their parking lot.
  - We have a partnership with Ace Hardware in New Albany, which includes a cardboard recycling trailer located in their parking lot and are now baling their cardboard.

### **Budget/ Financials**

- Budget vs. Actuals for January: our greatest monthly overage was the Office Supplies Expense line item, due to the unanticipated expense of a laptop purchase for the Education Manager for \$1385.72.
- Summary 2024 Year End True-ups
  - Operators was over \$4,524, pulled from Recycling Services
  - Operations Manager was over \$1,159, pulled from Recycling Services
  - Director was over \$6,437, pulled from Advertising

- Office Supplies was over \$1,231, pulled from Recycling Services
- Gasoline was over \$2,133, pulled from Recycling Services
- Riverlink was over \$90, pulled from Postage
- All Insurance was over \$1,119, pulled from Recycling Services
- Dues and Subscriptions was over \$175, pulled from Recycling Services
- Controller was over \$1,200, pulled from Marketing and Communications
- Matching Grants was over \$59,616 (which was offset by Grant Income), pulled from Equipment/Building, PERF, Health, Recycling Services and Transporter Salary.

Mr. Sharp called for a motion to approve the 2024 True-Ups as reported. Dr. Knable moved a motion to approve the 2024 True-Ups. Mr. Bagshaw seconded. All approved, motion carried without dissent. The board recommended for 2025 going forward to keep an eye on the overages and begin moving line items to another fund account during the year, rather than waiting until year end requiring the larger true ups.

**Public Input**

- None


**Adjournment**

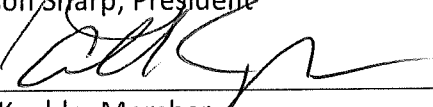
At Mr. Sharp’s request, Dr. Knable moved to adjourn at 4:50 p.m., and Mr. Bagshaw seconded. All approved. Motion carried, meeting adjourned.

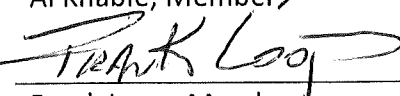
**NEXT BOARD MEETING: April 15 at 4:30 p.m.-5:00 p.m.**

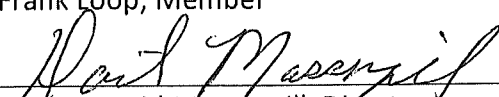
###


Approval of February 18, 2025 Minutes, Solid Waste District Board of Directors Meeting:

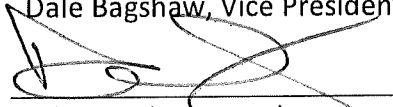
  
 \_\_\_\_\_  
 Jason Sharp, President

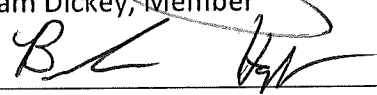
  
 \_\_\_\_\_  
 Al Knable, Member

  
 \_\_\_\_\_  
 Frank Loop, Member

  
 \_\_\_\_\_  
 Attest: David Massengill, Director

  
 \_\_\_\_\_  
 Dale Bagshaw, Vice President

  
 \_\_\_\_\_  
 Adam Dickey, Member

  
 \_\_\_\_\_  
 Brandon Hopf, Member